

## Elkhorn DECA Conduct/Procedures Code

Elkhorn DECA requires that each delegate attending any approved conference, meeting or activity to read and complete this form and return to the state office as partial completion of attendance requirements.

### CONDUCT

1. The term "delegate" shall mean any DECA member, student, or guest participating in an activity.
2. Appropriate dress of businesslike attire will be expected.
3. There shall be no defacing of property. Any damages to any property or furnishing in hotel rooms, meeting rooms or conference locations must be paid by the individual responsible and may subject the individual to criminal prosecution.
4. Delegates shall keep their advisor/sponsors informed of their official activities and whereabouts at all times.
5. Delegates shall be prompt and prepared for all activities.
6. Delegates shall be financially prepared for all possibilities.
7. Delegates must be in their sleeping rooms and quiet at curfew. Curfew will be enforced by local advisor/sponsors and security personnel (if applicable).
8. No alcoholic beverages or illegal narcotics in any form shall be possessed at any time, under any circumstances while representing the local school and career and technical student organization. Possession of such substances may subject the individual to criminal prosecution.
9. No use of tobacco products will be permitted while a delegate is representing his/her local school and career and technical student organization.
10. Gambling of any kind is prohibited.
11. Delegates are required to attend all sessions and activities assigned, including workshops, competitive events, committee meetings, delegate assemblies, etc. for which they are registered.
12. Identification badges will be worn at all times while participating in any state approved conference, meeting or activity.
13. Conduct not conducive to an educational conference will not be allowed. Such conduct includes action disrupting a businesslike atmosphere, association with non-conference individuals or activities, which endanger self/others.
14. Failure to keep stereos, televisions, and other audio equipment at a reasonable sound level will result in confiscation of the equipment or removal from the conference.
15. Possession or use of a weapon is prohibited.

### PROCEDURES

1. Chapter advisors/sponsors will be responsible for supervision of delegates' conduct.
2. Delegates violating the conduct code may be subject to a meeting with the local advisor and state advisor.
3. Delegates violating the conduct code may be sent home at their own expense after consultation with the local advisor/sponsor, parents/guardians, and local school administration.
4. Delegates violating the conduct code may be disqualified from competition.
5. Violations of the conduct code will be reported to the local school administration and the parents/guardians by the local and/or state advisor.

"I have read and fully understand the Elkhorn DECA Delegate Conduct/Procedures Code and agree to comply with these conduct guidelines. Furthermore, I am aware of the consequences that will result from violation of any of the above guidelines."

\_\_\_\_\_

Date

\_\_\_\_\_

Delegate's Signature

We approve the student named above to attend the Elkhorn DECA activity. We agree to the provisions as stipulated in the Conduct/Procedures Code.

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**Parent/Guardian's Signature**

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**Maegan Lindquist**

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**Chapter Advisor Signature**

289-4239      699-2812

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**Work Phone**

**Home Phone**

**Work Phone**

**Home Phone**